

Application for License/Certificate Reinstatement through 6/30/2014

The licensee or certificate holder is responsible for completing ALL sections of this form. If any information is missing or the form is not signed, the application will be considered incomplete and be returned.

Please be advised, reinstating your license does not preclude the possibility that the Board may initiate an investigation of you for possible violations of Minnesota Statute §§ 326.02-326.15, or Minnesota Rule Chapters 1800 and 1805. Please read the enclosed Tennessee Warning.

Personal Information

Name: _____

Profession: _____

License/Certificate #: _____

Mailing Address: ☐ Home ☐ Business

Is this a new address? ☐ Yes ☐ No

Mailing Address:

Company Name: _____

Address 1: _____

Address 2: _____

City, State, Zip: _____

Country: _____

Contact Phone #: _____

Continuing Education

Requirement: 24 Professional Development Hours earned on or after July 1, 2010, unless you are exempt. Continuing education requirements can be found at www.aelslagid.state.mn.us/conted.html.

☐ I am exempt from reporting continuing education for this renewal (select reason below):

☐ My initial MN license/certificate was issued on or after July 1, 2010. (Automatic exemption)

☐ I requested an exemption from the Board and it was granted. (Attach Board approval)

* Exemption requests must be pre-approved. Renewal will not be processed prior to approval.

* Continuing education cannot be carried over from an exempt period.

☐ I am not exempt from the continuing education requirement.

Do not call the Board office to request your carry-over hours!

Total PDH earned after 7/1/2010: _____

Carryover from previous renewal: _____

Total PDH submitted: _____

Fees and Affidavit

If postmarked on/after 10/1/12:

\$192*

Make checks payable to: MN Board of AELSLAGID
US Funds Only

Your canceled check is your receipt.

* This licensure fee notice contains an electronic licensing surcharge. The Minnesota Office of Enterprise Technology (OET) recently sponsored and the Minnesota Legislature passed legislation requiring a 10% surcharge of no less than \$5 and no more than \$150 on each business, commercial, professional or occupational license. The funding from this surcharge will go to OET, which will establish an electronic licensing system for the state. The surcharge will be in place through June 30, 2015. See Laws of Minnesota 2009, Chapter 101, Article 2, Section 59.

Since your last renewal, have you had a license disciplined, denied, surrendered, suspended or revoked?

(If yes, provide a statement of explanation.)

☐ Yes ☐ No

I swear or affirm that I have read the foregoing renewal application and that the statements are true and complete.

Signature _____

Date _____

Minnesota Board of Architecture, Engineering, Land Surveying,
Landscape Architecture, Geoscience, and Interior Design

TENNESSEN WARNING
for
SUBJECT OF AN INVESTIGATION

The Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience, and Interior Design (the "Board") is seeking information from you that may be considered private or confidential under the Minnesota Government Data Practices Act. Minnesota Statutes section 13.04(2) requires the Board to notify you of the following matters before you are asked to supply any private or confidential information about yourself.

1. This information is being collected as part of an investigation into your conduct, and the information you supply to the Board may be used to determine whether you have violated any statutes or rules enforced or administered by the Board.
2. You are not required to voluntarily cooperate with the investigations of the Board. However, if you choose to not voluntarily cooperate the Board may subpoena you to obtain the information it is seeking. You are advised that you are not required to incriminate yourself in any possible criminal investigation and you may exercise your constitutional right to refuse to supply any information on grounds that you might incriminate yourself.
3. If you supply the information requested and it shows a violation of any of the statutes or rules enforced by the Board, then you may be subject to legal action by the Board.
4. If you choose to not supply the Board with any requested information, whether or not that choice is based on your constitutional right to refuse to supply the Board with the requested information, then the Board has the right to base its decision whether to pursue action against you based on the other information which is available to the Board.
5. You are advised that the information that you supply will be accessible to staff of the Board and the Office of the Attorney General. It may be released to other persons and/or governmental entities who have statutory authority to review the information, investigate specific conduct and/or take appropriate legal action, including but not limited to law enforcement agencies, courts and other regulatory agencies. If the Board institutes a formal disciplinary action against you, then your name and the information you supply could become public.